

CELTA Application Form

Thank you for your interest in the Cambridge CELTA course. Please complete the application fully and return it to us as soon as possible. Once it has been received, we can contact you to arrange an interview.

CELTA Course Acceptance Terms and Conditions

Selection

Acceptance on a course is subject to a rigorous selection process involving the completion of the pre-interview task and an interview. There is a process to determine whether candidates are suitable for the course and the decision to accept a candidate rests entirely with the Anglo-American Centre based on guidelines established by Cambridge ESOL. Acceptance or rejection onto the course is at the discretion of the CELTA administrator.

Payment and fees: Once a place has been offered, you are required to pay a €300 non-refundable deposit to secure your place on the course. This should be paid no later than seven working days after you have been offered a place. Failure to pay the deposit within 7 working days may result in your place being offered to another candidate. You will be invoiced for the remainder of the fees approximately 4-6 weeks before the start of the course, and a date will be clearly given for payment. Failure to pay the fees in full by the due date may result in your place being offered to another candidate. Please direct any enquiries about payment to Andrew Laird on angloamericancagliari@gmail.com

Withdrawal: Should you withdraw before the start of the course, fees paid can only be refunded (less the of €300) if a replacement is found. We do not usually accept candidates less than 2 weeks before the start date. No fees will be reimbursed should you decide to withdraw after the course has started.

Deferral: Should you decide to defer your place to a later course, you will incur an administration fee of £50. You must inform us at least 2 weeks before the start date of the course for which you originally applied. Failure to give this notice will result in the loss of course fees paid.

Anglo-American Centre reserves the right to cancel courses due to insufficient numbers, in which case 100% of received fees will be refunded or transferred to another course. Applicants will be notified of any cancellations to CELTA courses at least 1 month prior to the commencement of the particular course.

Name: _____ Signature: _____ Date: _____

Anglo-American Centre

Via Mameli 46-50, 09124 Cagliari, Sardinia, Italy.

Tel: 0039 070 6544 955 E-mail: angloamericancagliari@gmail.com

CELTA Course Application Form

Please complete the following form to apply for the CELTA Course.

First name		Family name	
Course start date	1st choice	2nd choice	
How did you hear about the Anglo-American Centre CELTA course?			
Date of birth		Place of birth	
Nationality		Native language	
If Italian, please state your "Codice Fiscale"			
E-mail address			
Postal address			
Contact details	Home: Mobile: Skype:		
Interests/hobbies			

Education and qualifications

Secondary/high school and higher education

School/college/university	Qualification and grades obtained	Dates

Languages

Knowledge of other languages please include level of proficiency and any qualifications obtained
If English is not your first language please indicate level of proficiency and any qualifications obtained

Work Experience

Experience in teaching English as a foreign language please give details of schools/institutions, dates and levels taught <i>(Please note that this is not a requirement for the CELTA course)</i>

Other relevant work experience please include names of company and dates

Please use a separate sheet if you need more space

Do you have any medical conditions or learning difficulties that may affect your ability to complete the course? If yes, please give details.

Referees

Name	Name
Position	Position
Contact email/phone number	Contact email/phone number

Teaching Ideas

Briefly describe an occasion when you had a successful or unsuccessful learning experience. Comment on why.	
Describe some ways in which you could ensure your learners stay motivated in class.	

Briefly outline your reason(s) for wanting to do the CELTA Course and your future plans

Writing Task

You need to complete a piece of writing answering the following two questions. It should be **handwritten** and either scanned and e-mailed as an attachment or posted to the Centre. Please write approximately **250 words**

Why do you think you are suited to English language teaching?

What the skills you hope to develop on the CELTA course?



